

Accessibility Resource Center (ARC)
William Paterson University
300 Pompton Road, Speert Hall Room 134
Wayne, NJ 07470

FLEXIBLE ASSIGNMENT ACCOMMODATION AGREEMENT

This document will serve as an agreement between the student and the instructor to determine how this accommodation will be implemented in the following course:

Student's Name/Signature: _____ 855 _____

Instructor's Name/Signature: _____

Course Name/Number: _____

Term & Year: _____ Date: _____

The purpose of this accommodation is to suggest that extended time on course assignments may be a reasonable accommodation when a student's disability impacts their ability to complete an assignment by the published deadline. If the student has a disability with random or cyclical acute episodes, the accommodation allows for flexibility in assignment deadlines and make up work. We **do not** encourage open-ended deadlines.

Students should initiate a conversation with their faculty early in the semester, or upon onset of disability, to determine how to apply the accommodation in this course. ARC is available to help facilitate this conversation if it is requested by any party. The outcome of the conversation should be recorded on this form and returned to arc@wpunj.edu. If extensions are granted, specific information should be communicated between the faculty and student regarding the revised due date and time.

PLEASE NOTE:

- Unless otherwise specified in this agreement, all assignments and exams must be completed by the last day of class for the term.

The student and instructor should discuss and complete the following questions to document the agreement in the space below:

1. What is the assignment deadline policy as stated in the syllabus?
2. How many additional days would be reasonable for an extension and still allow for the student to fulfill the learning outcomes of the course?
3. Are there key assignments in this course (ie; timely message board posts etc..) for which an extension is not a reasonable accommodation? If so, please articulate below.
4. Please use the space below to list any other parameters or requirements related to reasonable assignment deadline extensions.